

COPENHAGEN CENTRAL SCHOOL
REGULAR MONTHLY BOARD MEETING
AUGUST 23, 2010

PRESIDENT TRACEY THOMAS, PRESIDING

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|------------------------|-----------------------|
| BOARD MEMBERS PRESENT: | BOARD MEMBERS ABSENT: |
| KOREEN G. FREEMAN | ROBERT F. STACKEL |
| PRUDENCE L. KUNERT | |
| RAYMOND D. O'BRIEN | |
| ALFRED E. TOMASELLI | |
| IRENE S. WILDER | |

OTHERS PRESENT:

JUDY L. WALIGORY, INTERIM SUPERINTENDENT
MARCIA A. MUNDY, DISTRICT TREASURER
NADINE O'SHAUGHNESSY, K-12 PRINCIPAL
DALE R. MUNN, JR., DIRECTOR OF STUDENT SERVICES AND
SPECIAL PROGRAMS

President Tracey Thomas called this regular meeting of the Board of Education to order at 7:00 p.m. The Pledge of Allegiance was said.

Meeting called to order

Prudence Kunert made a motion, seconded by Irene Wilder, to approve minutes of the July 26, 2010 Regular Meeting.

Approved Minutes of July 26 Regular Meeting

VOTE: YES – 6; NO – 0

On motion of Koreen Freeman, seconded by Alfred Tomaselli, the Board voted to approve the Treasurer's Report, Warrants and School Lunch Report, submitting all for audit.

Approved Treasurer's Report, Warrants and School Lunch Report

VOTE: YES – 6; NO – 0

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to accept the revised agenda.

Accepted Revised Agenda

VOTE: YES – 6; NO – 0

K-12 PRINCIPAL'S REPORT:

Mrs. O'Shaughnessy presented her annual State of the School Report: Assessment Data Presentation on NYS testing results for grades 3 through 8 in addition to results of 9 – 12 Regents exams. She also offered the following:

Student Highlights:

- ✓ There was a spelling bee at the fair. We had students place in the top five (those contestants were recognized with special awards) in all four contests. Joshua Gardner placed fifth in grades 1-2. Stephanie Aubin won grades 3-4. Claire Stackel took second place in grades 5-6. Carlo Tan-Alberto placed fifth in grades 7-8.
- ✓ The FFA students participated at various competitions at the Lewis County Fair. Tim Sullivan placed first in Tractor and Trailer Driving and Safety while Ryan Willits placed first in Compact Tractor (no trailer). The team won third place in Dairy Cattle Judging while Ryan Willits and Josh Snyder placed third and fifth, individually.
- ✓ The PTO has offered to donate a large amount of hand sanitizer and hand sanitizing wipes for use in classrooms in anticipation of the upcoming flu season.
- ✓ A company called Covidian has donated a large amount of school supplies as it goes out of business.

- ✓ Due to Lowville’s building project that District has sacrificed four distance learning seats in psychology which Copenhagen has offered to its students.
- ✓ Mrs. O’Shaughnessy also reported the National Student Clearing house report which tracks our students after graduation. She advised this report is paid for by Jefferson-Lewis BOCES.

Administrative Highlights:

Mrs. O’Shaughnessy, Mr. Munn and Mrs. Waligory attended a data conference in Rome during the first week of August. A great deal was learned and we are using that information as we determine our direction in this new data climate.

- ✓ All students will be completely scheduled (including study halls and review classes) as soon as summer school grades are returned.
- ✓ Superintendent’s days activities are planned and presentations are prepared.

DIRECTOR OF STUDENT SERVICES AND SPECIAL PROGRAMS:

Mr. Munn offered the following:

- ✓ District literacy curriculum was reviewed and professional development in this area reviewed and scheduled with Kelli Johnson.
- ✓ NYS assessment data was reviewed and plans were made with Mrs. O’Shaughnessy on how this information would be shared with teachers.
- ✓ The significant increase in students not meeting proficiency will need to be addressed through increased focus on targeted skills and a more transitional AIS model.
- ✓ Completed work on BOE independent psychological evaluation policy.
- ✓ Attended conferences on data and leadership.
- ✓ Completed virtual handbook tour for teachers with Mrs. O’Shaughnessy.
- ✓ Began discussions re: cost saving measures. Discontinued use of \$1,500 RTI direct service and would like to explore housing our own 15:1 class instead of subscribing to BOCES 12:1:1 program.
- ✓ Will be attending a Medicaid Conference in New Hartford on August 31.

Special Education

| Date | CSE | CPSE | 504 |
|---------|-----|------|-----|
| 7/27/09 | 52 | 5 | 14 |
| 7/27/10 | 58 | 5 | 12 |
| 8/19/10 | 58 | 5 | 12 |

- CSE – 2 new transfer in, 2 transfer out
- CPSE – no changes
- 504 – no changes

Upcoming K-12 events:

- ✓ August 25 Parent CSE Training (Lowville)
- ✓ August 28 – Copenhagen Community Day
- ✓ September 1 – Superintendent’s Conference Day
- ✓ September 1` K and Sixth Grade Orientation
- ✓ September 2 - Superintendent’s Conference Day
- ✓ September 2 – Ninth Grade Orientation
- ✓ September 3 – Fire Inspection
- ✓ September 7 – First Day of School
- ✓ September 13 – All School Pictures
- ✓ September 14 and 15 - Literacy training
- ✓ September 16 – Open House

SUPERINTENDENT’S REPORT:

Interim Superintendent Judy Waligory reported to the Board that everyone has been very helpful as she settles in to the Interim Superintendency. She reported she has sent a *welcome back* letter to all staff; Superintendent’s Conference days are scheduled for September 1 and September 2. She advised on September 1 the staff will be informed of state updates, building project updates as well as Board Goals. Mrs. O’Shaughnessy and Mr. Munn will conduct a virtual tour of the handbook and all employees, including support staff, will be required to attend the Right to Know and Blood Borne Pathogens training which will be presented by Mr. John Warneck, Health and Safety and Facilities Coordinator, Jefferson – Lewis BOCES. The Copenhagen Teachers’ Association will fund

coffee and doughnuts for all on September 1 and the Spirit Fund will purchase the coffee and doughnuts on September 2. President Tracey Thomas will make comments to staff members on September 1. Mrs. Waligory announced all Board Members are welcome to attend.

Mrs. Waligory reported on the conference she attended in preparation for the State’s mandate to create a new APPR. She reported the Board’s goals fit very nicely with the APPR requirements and this will be a year for staff to begin working on the new state requirements.

Mrs. Waligory reported she has received a request from the School’s Transportation Department with regard to community parking at the bus garage when we have sporting events. She advised parking is very limited and some who park there are blocking buses entering and exiting the bus garage. Mrs. Waligory will work with Mr. Groff hoping to solve the problem with the use of cones and signage.

Mrs. Waligory advised she has met with the village officials and preliminary discussions have been held about the village constructing a new sidewalk on the school side of Loud Street.

Mrs. Waligory reported there is a state budget, but no state aide runs have been received by the School Districts as yet; therefore, we do not know what the line-by-line budget will be. She is concerned that there is no confirmation the state will fund our Pre-K program. There is an application process the District has to go through, however the application has not been put up on the State web site. Hand-in-Hand is aware of the situation. It was the general consensus of the Board to proceed with the program with the District funding the program through September. If the state does not fund the program, it will have to be terminated at the end of September.

Mrs. Waligory reported the District has had no word from the state with regard to approval of the Capital Project. She reported the school’s architect Bill Taylor has advised once word has been received from the State the Board will need to hold an emergency meeting to approve a contract. Mrs. Waligory said once approval has been received from the State, the Board will have to decide how that affects our program and whether the geothermal project can start with winter approaching, noting decisions will be made at the appropriate time.

PRESIDENT’S REPORT:

President Thomas reported that Mr. Jay Boak has indicated that the Superintendency Search deadline is September 24. Interview Committees will be formed.

NEW BUSINESS:

On motion of Prudence Kunert, seconded by Raymond O’Brien, the Board voted to approve the proposed Board of Education Goals for 2010 – 2011, as presented.

VOTE: YES – 6; NO – 0

On motion of Prudence Kunert, seconded by Irene Wilder, the Board voted to approve Application for use of Facilities submitted by Kathleen Dawson for use of small gym on Tuesdays and Thursdays between the hours of 4:00 and 5:00 p.m. for Zumba Gold fitness classes, beginning September 14 and ending October 26, 2010.

VOTE: YES – 6; NO – 0

On motion of Alfred Tomaselli, seconded by Raymond O’Brien, the Board voted to approve the appointment of Brigitte Gillette as Youth Advisory Council (YAC) Advisor for the 2010 – 2011 year.

VOTE: YES – 6; NO – 0

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to approve the appointment of Miranda Bush as Advisor for the Sophomore Class, Class of 2013.

VOTE: YES – 6; NO – 0

Approved Board of Education Goals 2010 – 2011

Approved Application for Use of Facilities submitted by Kathleen Dawson

Appointed Brigitte Gillette as YAC Advisor

Approved the appointment of Miranda Bush as advisor for the sophomore class

On motion of Koreen Freeman, seconded by Irene Wilder, the Board voted to approve the appointment of the following substitutes for the 2010 – 2011 school year:

- Cheryl Groff – substitute Cafeteria
- Courtney A. Hanno – Substitute Teacher

VOTE: YES – 6; NO – 0

Approved appointment of substitutes Cheryl Groff and Courtney A. Hanno

On motion of Koreen Freeman, seconded by Prudence Kunert, the Board voted to approve recommendations from the Committee on Pre-School Special Education, as presented.

VOTE: YES – 6; NO – 0

Approved recommendations from the Committee on Pre-School Special Education

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to accept letter of resignation from Krisha Greene from her Library Media Specialist teaching position, effective August 31, 2010.

VOTE: YES – 6; NO – 0

Accepted letter of resignation from Krisha Greene, Library Media Specialist

On motion of Prudence Kunert, seconded by Koreen Freeman, BE IT RESOLVED THAT the Board of Education of Copenhagen Central School, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of Judy L. Waligory, Interim Superintendent of Schools, does hereby appoint RENEE T. POWLIN to a 1.0 FTE two-year probationary teaching position to commence on September 1, 2010, and to expire on June 30, 2012; said appointment is in the Library Media Specialist tenure area; that RENEE T. POWLIN holds valid New York State Permanent Certificate. permitting her to work as a Library Media Specialist and BE IT RESOLVED that during the 2010-2011 school year she will be paid on Step15 (BS + 60) \$53,365.00, plus \$300.00 for Masters.

VOTE: YES – 6; NO – 0

Approved appointment of Renee T. Powlin, Library Media Specialist

On motion of Koreen Freeman, seconded by Irene Wilder, the Board voted to approve the appointment of Sara Gleason to Bi-County Chorus/Area All State/NYSSMA advisorship for the 2010-2011 school year.

VOTE: YES – 6; NO – 0

Approved appointment of Sara Gleason Bi-County/Area All State/ NYSSMA advisorships 2010 – 2011

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to approve the appointment of Megan Cross to Bi-County Band/Area All-State/NYSSMA advisorship for 2010 – 2011 school year.

VOTE: YES – 6; NO – 0

Approved appointment of Megan Cross Bi-County/Area All State/ NYSSMA advisorships 2010 – 2011

On motion of Koreen Freeman, seconded by Alfred Tomaselli, the Board voted to approve the reappointment of the following substitutes for the 2010 – 2011 school year:

| Name | Teacher/Aide | Certification Area |
|-------------------------|---|--|
| Ms. Chelsea Berry | Substitute Teacher | Bachelor's Public Health |
| Mrs. Christine Breyette | Substitute Cafeteria, Teacher's Aide, Custodial | N/A |
| Mrs. Shelbie L. Colwell | Substitute Teacher Aide/Assistant | N/A |
| Ms. Jessica L. Condino | Substitute Teacher or Clerical | Certified; English 5-12; Students w/ Disabilities Grades 7 - 12 - English |
| Mr. Richard I. Crane | Substitute Bus Driver | N/A |
| Mr. Kevin Cross | Substitute Teacher | Working on Bachelors in Music |

Approved re-appointment of substitutes for 2010 – 2011 school year

| Name | Teacher/Aide | Certification Area |
|------------------------------|---|--|
| Mrs. Catherine Dannan | Substitute Teacher | Certified, Elementary |
| Mrs. Vivian Doolittle | Substitute Teacher, Teacher Assistant, Aide or Cafeteria | N/A |
| Ms. Heather Dorchester | Substitute Teacher, Teacher Aide/Assistant, Bus Monitor, Cafeteria | N/A |
| Mr. Frank D. Fazio, Jr. | 19-A Certified Examiner | N/A |
| Ms. Heather Gaebel | Substitute Teacher/ Assistant/Aide | 2 Yr. Degree-Human Services |
| Ms. Elizabeth Gamble | Substitute Teacher | Certified, Students w/ Disabilities (Birth Grades 6) Literacy (Birth - Grades 12) Certified Childhood B-2, 1 – 6 |
| Mrs. Joanne Groff | Substitute Aide, Cafeteria, Bus Monitor | N/A |
| Mr. Dennis Hebert | Substitute Bus Driver | N/A |
| Ms. Julia Ielfield | Substitute Nurse | Bachelor's Nursing |
| Ms. Dana Kinnaman-Peterson | Substitute Teacher | Certified, Secondary English |
| Ms. Amanda Kloster | Substitute Bus Driver, Teacher Aide, Teaching Assistant, Food Service Helper | N/A |
| Ms. Bethany M. Lee | Substitute Teacher | Certified, Elem (Grades 1-6)/Literacy (Birth – Grade 6) |
| Ms. Kathleen Lehman | Substitute Teacher | Certified, Childhood Education Birth - Grade 6; Literacy Grades Birth - 12; Visual Arts |
| Ms. Diane Mahar | Substitute Cafeteria/Teacher Aide/Assistant/Office | N/A |
| Ms. Tina M. Martin | Substitute Teacher | Certified, Spanish Grades 7 -12 |
| Ms. Mary L. Miller | Substitute Teacher | AS Early Childhood Development |
| Ms. Amber C. Moser | Substitute Teacher | Music Major in College |
| Mr. Vaughn Moser | Substitute Teacher | Engineering Degree |
| Ms. Ashley Murrock | Substitute Teacher | Certified, K-12 Art Education BA |
| Mr. Scott Nicol | Substitute Bus Driver | N/A |
| Mrs. Stephanie Olson | Substitute Teacher's Aide/Assistant | N/A |
| Ms. Karrie Parker | Substitute Teacher | Elim Bible Institute-Youth Minister |
| Ms. Angela Ross-Peters | Substitute Teacher | Certified, Childhood Education Grades 1-6; Literacy Birth 1 - 6 |
| Mr. Harold Prince | Substitute Bus Driver | N/A |
| Mrs. Sue E. Roggie | Substitute Teacher | Certified, Elementary |
| Mr. John R. Sammis | Substitute Teacher | Certified, Physics, Bio, Chem Gen Sci |
| Ms. Michelle Scheiderich | Substitute Teacher, Teacher's Aide, Teacher Assistant, Cafeteria, Custodial | A.A.S. Applied Sciences |
| Ms. Margaret Scougal | Interpreter for the Deaf (substitute) | American Sign Language & Interpreting |
| Mrs. Judith A. Scoville | Substitute Bus Driver, Substitute Teacher Aide, Substitute Teaching Assistant, Substitute Food Service Helper | N/A |
| Mr. Zachary Shambo | Substitute Teacher | 3 Yrs. College |
| Ms. Rebecca Shultz | Substitute Teacher | Certified, French |
| Mrs. Christina L. Smith | Substitute Nurse | Registered Nurse |
| Mr. Gerald Snyder | Substitute Teacher /Substitute Bus Monitor/ Substitute Teacher Aide/ Substitute Custodian | N/A |
| Mrs. Jennifer Spaulding | Substitute Teacher | BS Child/Family Services |
| Mr. James Stansbury | Substitute Teacher | A.A.S. Hospitality/Tourism |
| Ms. Tamie Stephenson | Substitute Teacher | Certified, Elementary; Literacy |
| Mrs. Elizabeth J. Sullivan | Substitute Bus Driver/Substitute Bus Monitor/ Substitute Cafeteria/Substitute Teacher Aide/Assistant/Monitor | N/A |
| Mrs. Kathryn M. Sullivan | Substitute Teacher | Certified, ELA 7-12 |
| Mrs. Rebecca J. Sullivan | Substitute Teacher/ Assistant/Aide/Office | N/A |
| Mrs. Virginia Sullivan | Substitute Teacher Spanish | N/A |
| Ms. Renee J. Tabolt-Williams | Substitute Teacher | Certified English/Students w/ Disabilities 1 - 6/Pre-K6/ Elementary |
| Ms. Danielle Trim | Substitute Teacher | Certified, Math 7 – 12 w/ 5-6 Extension |
| Mrs. Dana Tuttle Gaines | Substitute Teacher | Certified, Spanish |
| Mrs. Jennifer Vrooman | Substitute Food Service/Cleaner/Aide | N/A |
| Ms. Michele L. Walker | Substitute Teacher | BA in Psychology |
| Ms. Kayla J. Ward | Substitute Teacher | Certified, Childhood Ed 1-6 |
| Ms. Carolyn Widrick | Substitute Teacher | Certified Social Studies, 5 -12; Literacy 5-12 |
| Mr. Clarence Woodruff | Substitute Teacher | Certified, General Science, Biology, Earth Science |
| Mr. John B. Woods | Substitute Teacher | N/A |
| Ms Aimee Hardy | Substitute Teacher | Certified, Library Media Specialist; Pre-K, K Grades 1-6; Special Ed |
| Ms. Christina Yancey | Substitute Teacher | Bachelor’s Degree, not certified |
| Mr. Wayne Zehr | Substitute Teacher | Bachelor’s Degree, not certified |

VOTE: YES – 6; NO – 0

On motion of Prudence Kunert, seconded by Alfred Tomaselli, the Board voted to approve the second reading of the following policies:

Approved second reading of the following policies

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| <p>0000</p> <p>MISSION STATEMENT - 0000 EQUAL OPPORTUNITY - 0100 SEXUAL HARRASSMENT - 0110 SEXUAL HARRASSMENT REGULATION - 0110-R SEXUAL HARRASSMENT EXHIBIT – SEXUAL HARRASSMENT COMPLAINT FORM – 0110-E.1 SEXUAL HARRASSMENT EXHIBIT – APPEAL OF SEXUAL HARRASSMENT DECISION – 0110-E.2 HIV/AIDS – 0150 SCHOOL DISTRICT GOALS AND OBJECTIVES – 0200 ACCOUNTABILITY – 0300 BOARD SELF-EVALUATION – 0310 EVALUATION OF THE SUPERINTENDENT – 0320 EVALUATION OF INSTRUCTIONAL PROGRAMS - 0350</p> | <p>1000</p> <p>COMMUNITY RELATIONS – 1000 ANNUAL DISTRICT ELECTION AND BUDGET VOTE – 1050 SCHOOL DISTRICT RECORDS – 1120 SCHOOL DISTRICT RECORDS REGULATION – 1120 – R APPLICATIONFOR PUBLIC ACCESS TO RECORDS – 1120 – E.1 COPENHAGEN CENTRAL SCHOOL DISTRICT RESPONSE TO REQUEST FOR RECORDS – 1120-E.2 NEWS MEDIA RELATIONS – 1130 PUBLIC PARTICIPATION AT BOARD MEETINGS – 1230 PUBLIC COMPLAINTS – 1400 COMPLAINTS ABOUT CURRICULA OR INSTRUCTIONAL MATERIALS – 1420 COMPLAINTS ABOUT CURRICULA OR INSTRUCTIONAL MATERIALS REGULATION – 1420-R REQUEST FOR REEVALUATION OF INSTRUCTIONAL MATERIALS – 1420-E PUBLIC USE OF SCHOOL FACILITIES – 1500 SCHOOL SPONSORED FUNDRAISING – 1510 SMOKING AND OTHER TOBACCO USE ON SCHOOL PREMISES – 1530 RELATIONSHIP WITH NONPUBLIC SCHOOLS – 1740 HOME-SCHOOLED STUDENTS – 1741 PARENTAL INVOLVEMENT – 1900 STUDENT ACADEMIC ACHIEVEMENT SCHOOL – PARENT COMPACT – 1900 – E INTERPRETERS FOR HEARING – IMPAIRED PARENTS – 1925</p> |
| <p>2000</p> <p>BOARD OPERATIONAL GOALS – 2000 SCHOOL BOARD LEGAL STATUS – 2100 BOARD MEMBER AUTHORITY – 2111 SCHOOL BOARD ELECTIONS – 2120 CANDIDATES AND CAMPAIGNING – 2120.1 VOTING PROCEDURES - 2120.2 BOARD MEMBER QUALIFICATIONS – 2121 FILLING BOARD VACANCIES – 2150 SCHOOL DISTRICT OFFICER AND EMPLOYEE CODE OF ETHICS – 2160 BOARD ORGANIZATIONAL MEETING – 2210 BOARD OFFICERS – 2220 APPOINTED BOARD OFFICIALS – 2230 BOARD – SUPERINTENDENT RELATIONSHIP – 2240 BOARD COMMITTEES – 2250 CITIZENS ADVISORY COMMITTEES – 2260 SCHOOL ATTORNEY – 2270 REGULAR MEETINGS – 2310 SPECIAL MEETINGS – 2320 EXECUTIVE SESSIONS – 2330 NOTICE OF MEETINGS - 2340 AGENDA PREPARATIO AND DISSEMINATION – 2342 BOARD MEETING PROCEDURES – 2350 QUORUM – 2351 RULES OF ORDER – 2352 MINUTES – 2360 BROADCASTING AND TAPING OF BOARD MEETINGS – 2382 BOARD HEARINGS – 2390 POLICY DEVELOPMENT, ADOPTION IMPLEMENTATION AND REVIEW – 2410 BOARD MEMBER – ELECT ORIENTATION – 2510 SCHOOL BOARD CONFERENCES, CONVENTIONS,</p> | <p>3000</p> <p>GOALS AND OBJECTIVES FOR THE ADMINISTRATION – 3000 SUPERINTENDENT OF SCHOOLS – 3100 DUTIES OF THE SUPERINTENDENT – 3120 ORGANIZATION CHART – 3230 POLICY IMPLEMENTATION AND ADMINISTRATIVE REGULATIONS - 3300</p> |

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| WORKSHOPS – 2521 MEMBERSHIP IN SCHOOL BOARDS ASSOCIATIONS – 2530 BOARD – STAFF COMMUNICATIONS - 2700 | |
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VOTE: YES – 6; NO – 0

On motion of Koreen Freeman, seconded by Raymond O’Brien, the Board voted to approve the 2010-2011Tax Warrant, as presented.

Approved 2010 – 2011 Tax Warrant, as presented

VOTE: YES – 6; NO – 0

On motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to approve the appointment of the following volunteer assistant coaches:

Approved volunteer assistant coaches

- Modified Girls Soccer – Annette Lehman
- Modified Boys Soccer – Scott Jacobs and Mike Eddy
- JV Girls Soccer – Tamie Stephenson
- Varsity Boys Soccer – Trevor Morse

VOTE: YES – 6; NO – 0

On motion of Prudence Kunert, seconded by Irene Wilder, the Board voted to approve the appointment of Patricia Jolliff as tennis coach.

Approved the appointment of Pat Jolliff, tennis coach

VOTE: YES – 6; NO – 0

At 8:58 p.m. and on motion of Koreen Freeman, seconded by Prudence Kunert, the Board voted to go into Executive Session.

VOTE: YES – 6; NO – 0

At 9:32 p.m. and on motion of Prudence Kunert, seconded by Koreen Freeman, the Board voted to come out of Executive Session.

VOTE: YES – 6; NO – 0

On motion of Koreen Freeman, seconded by Prudence Kunert, the Board voted to adjourn at 9:39 p.m.

VOTE: YES – 6; NO – 0

Mary H. Jones

School District Clerk